



New Jersey Infant/Toddler Credential **RENEWAL Application**

PLEASE PRINT ALL INFORMATION

Personal Contact Information

Name		
Home Address		
City	State	Zip
Home Telephone	Cell Phone	
E-mail Address		

Current Employment (working with children under the age of 3)

Position/Title	Employer	
Employer's Address		
City	State	Zip
Business Telephone	Business Fax Number	
Employment Dates From:	To:	
Documentation enclosed		
<input type="checkbox"/> Letter from Director OR		
<input type="checkbox"/> Copy of Family Child Care Registration Certificate and/or letter from parent or family child care network/Resource & Referral Agency		

Requirements to renew the NJ Infant/Toddler Credential

- Proof of current membership in the Coalition of Infant/Toddler Educators (CITE)
- Proof of current membership in the NJ Workforce Registry
- Documentation of 12 hours of infant/toddler specific professional development completed since earning the *NJ Infant/Toddler Credential*
- A one-page reflective essay and statement of commitment reflecting original goals and commitment to the profession and future personal professional goals
- A signed Code of Ethics Agreement (downloadable at www.njcite.org.)

Renewal Fee

The *NJ Infant/Toddler Credential* Renewal Fee covers the processing and administration of the Credential renewal. Please mail a check for \$50.00 payable to “*Coalition of Infant/Toddler Educators*” when submitting your Renewal Application and supporting documents to the below address. Or if applying online, please go to www.njcite.org and pay using a debit or credit card or your PayPal account.

The *NJ Infant/Toddler Credential* renewal will be valid for four years.

My signature below indicates that I have fully completed and understand this application. I have enclosed all documentation and understand that the *NJ Infant/Toddler Credential* cannot be renewed if I do not successfully complete all the components listed above. I understand that an incomplete application will be returned and will not be processed.

Signature of Applicant _____

Date: ____/____/____

Questions regarding this *NJ Infant/Toddler Credential* Renewal Application should be emailed to CITE at credential@njcite.org.

Submit this Renewal Application and all required supporting documents to:

credential@njcite.org

Or

Coalition of Infant/Toddler Educators
Attn: *NJ Infant/Toddler Credential*
P.O. Box 1015
Barnegat Light, NJ 08006

NOTE: Preferred application submission is via email. Applications and all supporting documents submitted via flash drive, CD ROM or hard copies will not be returned to the candidate.